

**EDUCATION COUNCIL**  
**AGM Minutes – June 11, 2020**  
 9:00 am, Zoom meeting

**P = Present - A= Absent**

**In Attendance:**

P	T. Ballam	P	P. Pastor	P	K. Pham
P	D. Falkenhagen (1 <sup>st</sup> Chair)	P	J. Vanderhoek	P	R. Andrews
P	K. Gear	P	K. Martin	P	T. Snauwaert
P	C. Gotta	P	R. Fayant	P	D. Feldman
P	S. Lachthaler	P	J. O'Meara (2 <sup>nd</sup> Chair)	P	T. Whitehead
P	T. Clarke			P	A. Graeme
P	T. Larsen	P	Y. Monroe	A	J. Kincaid
P	I. Parfitt (Chair)	A	B. Olsen	P	N. Makortoff (recorder)

**Guests:**

Martin Keyserlinkg  
 Allison Alder

Don MacDonald

Theresa Southam

**Call to order and welcome**

Meeting was called to order at 9:01 am.

**1 Territorial Acknowledgment**

Selkirk College acknowledges our respect for and deep gratitude to the First Nations of the West Kootenay and Boundary Regions: the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwepemc (Shuswap) peoples on whose traditional territories we are honoured to operate.

**2 Approval of Agenda of 2020-05-12**

Approved as presented.

**CARRIED**

**3 Approval of Minutes of 2020-05-12**

Approved as presented.

**CARRIED**

**4a Updates**

Information

Rhys shared:

- spreadsheet about program delivery for Fall 2020
- Briefing note about Policies that we must follow: College and Institute Act and Policy 8100. The modes of instructional delivery were discussed. On campus, Online, Remote, Asynchronous and Synchronous are examples of delivery methods. Should there be parameters set for online learning? It could get overwhelming if there are no set times. Recommendation: Mode of delivery is not a major change. ACTION: have a conversation in the summer months to discuss to see if changes to the mode of delivery should be considered a major change.

Theresa Southam discussed Academic Integrity and shared a PowerPoint presentation.

Allison Alder discussed Invigilation and shared a PowerPoint presentation. Currently looking at different systems to accommodate exams. They are looking at Respondus, Examity, and Zoom. At this time zoom is not as effective as the others. Privacy assessments are being done for these platforms. Information is still being gathered.

**4b Membership Engagement**

**CARRIED**

Annual Membership Variance – Motion to Approve

*"In accordance with section 15(3) of the College and Institute Act and for the one year period from June 1, 2020 to June 30, 2021 Education Council approves that the membership of the Selkirk College Education Council be expanded to twenty-one to include one additional seat designated for the Exempt staff group. This seat is to be filled in accordance with 15(3) (b) whereby the seat will be filled in the annual election process conducted by the Registrar."*

Chair – Ian Parfitt

1st Vice Chair – Darcy Falkenhagen

2nd Vice Chair – Takaia Larsen

**5 Past Action Items, Approval in Principle, and Items that need further consideration document**

Information

Reviewed. No changes made.

**6 Standing Committee Reports**

**A Admissions and Standards (A&S)**

1 Draft minutes of 2020-04-07 were submitted for information and required motions Information

2 *"Pursuant to the CIA Section 23(1)(b) and Board delegation document of March 22, 2016, Education Council approves the changes to the Human Services Program Policy."*(as noted below) **CARRIED**

The Academic Admission Requirements section was streamlined and all repetitive language was removed.

3 *"Pursuant to the CIA Section 23(1)(b) and Board delegation document of March 22, 2016, Education Council approves the new Advanced Diploma in Contemporary Music and Technology Program Policy."* **CARRIED**

4 The Admissions and Standards annual report was submitted for information. The current membership was reappointed for another term. Information

5 *"As per Admissions and Standards Committee Terms of Reference, Education Council approves the Admissions and Standards Committee Terms of Reference."* **CARRIED**

**B Curriculum Committee (CC)**

1 Draft minutes of 2020-03-27 were submitted for information and required motions. Information

2 *"Pursuant to the CIA Section 24(2)(f), Curriculum Committee recommends that Education Council approve the changes to the Hospitality and Tourism course outlines (listed below)."* **CARRIED**

a, SROM 150 Introduction to Tourism (3) COS

b, SROM 150 Introduction to Tourism (3) Course outline

c, SROM 156 Exploring Solutions Through Technology (2) COS

d, SROM 156 Exploring Solutions Through Technology (2) Course outline

e, SROM 180 Field Trip Report (1) COS

f, SROM 180 Field Trip Report (1) Course outline

**DISCUSSION**

SROM 150 had the learning outcomes updated.

SROM 156 is a new course in the Hospitality and Tourism program.

SROM 180 had a course title, code, and number change as well the number of credits were changed.

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|---|---|----------------|
| 3 | <i>"Pursuant to the CIA Section 24(2)(f), Curriculum Committee recommends that Education Council approve the new Advanced Diploma in Contemporary Music and Technology course outlines (listed below)."</i> | <b>CARRIED</b> |
|---|---|----------------|

- a, MUSC 297 Capstone I COS
- b, MUSC 297 Capstone I Course outline
- c, MUSC 298 Capstone II COS
- d, MUSC 298 Capstone II Course outline

**DISCUSSION**

These are new courses in the new Advanced Diploma in Music and Technology program.

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|---|--|----------------|
| 4 | The Curriculum Committee annual report was submitted for information. The current membership was reappointed for another term.   | Information    |
| 5 | <i>"As per Curriculum Committee Terms of Reference, Education Council approves the Curriculum Committee Terms of Reference."</i> | <b>CARRIED</b> |

**C Policy Review Committee (PRC)**

- |   |  |   |
|---|--|---|
| 1 | Draft minutes of 2020-05-20 were submitted for information and required motions.   | Information   |
| 2 | The Policy Review Committee annual report was submitted for information. The current membership was reappointed for another term.          | Information   |
| 3 | <i>"As per the Policy Review Committee Terms of Reference, Education Council approves the Policy Review Committee Terms of Reference."</i> | <b>Deferred to a Fall meeting – October or November</b> |

**D Indigenization Committee**

- |   |  |               |
|---|--|---------------|
| 1 | No meetings held in April or May   |               |
| 2 | There was not annual report submitted as this committee has not yet met to review any documentation                                  |               |
| 3 | <i>"As per the Indigenous Committee Terms of Reference, Education Council approves the Indigenous Committee Terms of Reference."</i> | <b>Tabled</b> |

*Revised Motion:*

*"Education Council motions to table the motion "As per the Indigenous Committee Terms of Reference, Education Council approves the Indigenous Committee Terms of Reference." until the Manager of Indigenous Education and Engagement reviews the Indigenous Committee Terms of Reference."*

**CARRIED**

**7 Unfinished Business**

- A** "Pursuant to CIA 24(1) and Education Council Bylaws Section K, Education Council approves its bylaws as presented." **CARRIED**

**8 New Business**

- A** "Education Council approves the name change of the Adult Special Education program to Steps to Opportunities, Academics and Readiness (SOAR)." **CARRIED**

**DISCUSSION**

The Adult Special Education Program is requesting a name change. The new name requested is Steps to Opportunities, Academics, and Readiness.

**9 Reports**

- A** EdCo Chair Report (*verbal report*) Information
- B** Registrar's Report (*verbal report*) Information
- C** VP Education Report (*verbal report*) Information
- D** Fulcrum Report (*verbal report*) Information

**10 Self-Assessments**

- A** Review of self-assessment methods and seek feedback on what worked, what did not work, and would the council still like to continue using some form of assessment tool. Information
- Break out rooms were created to discuss the questions above. Some feedback provided was to have break out rooms regular occurrences at future meetings. There is a want to create buddy groups. It was asked that a cheat sheet be created for new members. Something simple that shows them where to find things. The orientations for new members are helpful. Make the changes more clear to the members. Either with track changes or notes.
- Virtual meetings have made participating in the meetings more easy. Looking for transparency in what EdCo and its standing committees do.

**11 Adjournment**

**Next meeting September 8, 2020 at 9:00 am via Zoom meetings.**