

**EDUCATION COUNCIL**

**Minutes – October 12, 2021 4:00**

pm, Zoom meeting

**P = Present - A= Absent**

**In Attendance:**

P	D. Falkenhagen (1 <sup>st</sup> Vice Chair)	P	K. Pham		
A	J. Ible	P	K. Webb	P	R. Andrews
P	S. Lechthaler (Chair)	A	P. Caldwell	P	T. Punchard
P	R. Mitz	P	C. Ridge	P	T. Snauwaert
P	L. Williams	P	D. Drover	P	T. Whitehead
P	T. Clarke	A	M. Ferrer	P	A. Graeme
P	T. Larsen (2 <sup>nd</sup> Vice Chair)	A	H. Vardhan	P	B. Albano (Registrar)
P	R. MacQuarrie			P	N. Makortoff (recorder)

**New Members and Guests:**

A. Alder

**Call to order and welcome**

Meeting was called to order at 4:10 pm.

**1 Territorial Acknowledgment**

Selkirk College acknowledges our respect for and deep gratitude to the First Nations of the West Kootenay and Boundary Regions: the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwepemc (Shuswap) peoples on whose traditional territories we are honoured to operate.

Membership welcome. Round table introductions.

**2 Approval of Agenda of 2021-10-12**

Approved as presented.

**CARRIED**

**3 Approval of Minutes of 2021-06-10**

Approved as presented.

**CARRIED**

**4b Membership Engagement**

All new members were welcomed.

**4a Updates**

**QAPA draft self study and Overview**

The self-study needs to be completed by October 22, 2021. The reviewers will be coming in December to review our programs. Because EdCo has a role in quality assurance they have been kept up-to-date on the QAPA review process. The QAPA review process document was shared with the council and there was an overview of the documents presented. Once the summary document is completed it will be posted to the website.

**Overview of program plans for the 21-22 academic year**

The college was at 34% in-person delivery in 2020 and now in the 2021 term we are back to the 2019 numbers. Some programs have continued with remote learning to better serve the students. Some programs have adopted a hybrid model of delivery. Academic Upgrading and University of Arts and Sciences programs have more online learning options than some other programs. The plan is to go back to 100% in-person delivery for the Winter 2022 term. But this will depend on each school/program. There was an update that International Students would need to return to in-person classes for the Winter 22 term. But this could change. As updates are made available the Council will be updated.

**Policy 8100 updates**

There is a new working group that is working on completing the updates to this policy.

**Curriculum Strategy (formerly SmartCatalog) update**

The system is now being used for course outlines for Fall 2022 for most programs. There will be an interactive session planned for the council to see how the system will work for changes that are submitted.

**5 Past Action Items, Approval in Principle, and Items that need further consideration document** Information

This document was reviewed. There is a Policy 8100 working group.

Send Rhys a copy of the Education Council handbook when it is completed.

In-person or online meetings in the Fall? Both were suggested.

**6 Standing Committee Reports**

**A Admissions and Standards (A&S)**

- 1 Approved meeting minutes 2021-06-08 and draft minutes of 2021-09-21 were submitted for information. Information

**B Curriculum Committee (CC)**

- 1 Draft minutes of 2021-09-29 were submitted for information and required motions. Information

- 2 *"In accordance with the CIA Section 24(2)(f), Curriculum Committee recommends to send the updated first year DFAB Program course outlines to Education Council for approval."* **CARRIED**

COS form for all  
 DFAB 101 Introduction to Digital Fabrication and Design  
 DFAB 103 Design for Digital Fabrication 2D  
 DFAB 104 Design for Digital Fabrication - 3D  
 DFAB 105 Design for Digital Fabrication - Additive Manufacturing  
 DFAB 106 Additive Manufacturing - Plastic  
 DFAB 107 Design for Digital Fabrication - Subtractive Manufacturing  
 DFAB 108 Subtractive Manufacturing - Wood/Plastic

These course outlines were submitted for final review.

- 3 *"In accordance with the CIA Section 24(2)(f), Curriculum Committee recommends to send the new second year DFAB Program course outlines to Education Council for approval."* **CARRIED**

DFAB 201 3D Scanning and Reverse Engineering  
 DFAB 202 Subtractive Manufacturing - Metal

DFAB 203 Additive Manufacturing - Metal  
 DFAB 204 Computer Aided Design and Rapid Prototyping  
 DFAB 205 Entrepreneurship

These are new course outlines in the DFAB program.

- 4 *"In accordance with the CIA Section 24(2)(f), Curriculum Committee recommends to send the updated FAM 180 course outline to Education Council for approval."* **CARRIED**

This course has had the learning outcomes updated.

- 5 *"In accordance with the CIA Section 24(2)(f), Curriculum Committee recommends to send the updated CULM 171, PGCM 171, PGHM 171, and RHOT 171 course outlines to Education Council for approval."* **CARRIED**

CULM 171 Work Term  
 PGCM 171 Work term  
 PGHM 171 Work Term  
 RHOT 171 Work Term

These courses have had the learning outcomes updated.

**C Policy Review Committee (PRC)**

- 1 Draft minutes of 2021-06-09 were submitted for information. Information

**D Indigenization Committee**

- 1 Draft minutes of 2021-06-07 were submitted for information. Information

**7 Unfinished Business**

- A** No unfinished business

**8 New Business**

- A** No new business

**9 Reports**

- A** VP Education Report (*submitted*) Information

Delivery methods changed for the Fall 22 term for some programs. This left some students concerned if the method of delivery changed for them from what they originally applied for. Housing and transportation being a couple of the issues. Unfortunately, we will always have some unsatisfied students as we are not able to accommodate everyone's differing needs.

- B** Task Force – review of the EdCo Bylaws and the Standing Committee Terms of References Information

Members are the EdCo Chair and the Standing Committee chairs  
 No meetings yet.

- C** EdCo Chair Report (*submitted*) Information

**Update from the President on the Board Delegation Summary Tool**

This tool is now referred to as the College and Institute Act (CIA) Interpretation Tool for the Board, Education Council and the President. It was reviewed and updated to add a

summary of what this tool is for. And to provide clarity where necessary on the roles of the Board, Education Council and the President.

**10 Self-Assessments**

A Used the Menti tool to ask a couple of questions.

Information

**11 Adjournment**

**Next meeting November 9, 2021 at 4:00 p.m. via Zoom meetings.**