

EDUCATION COUNCIL

Minutes – December 14, 2021 4:00

pm, Zoom meeting

P = Present - A= Absent

In Attendance:

P	D. Falkenhagen (1 st Vice Chair)	P	K. Pham		
P	J. Ible	P	K. Webb	P	R. Andrews
P	S. Lechthaler (Chair)	P	P. Caldwell	P	T. Punchard (2 nd Vice Chair)
A	R. Mitz	P	C. Ridge	P	T. Snauwaert
P	L. Williams	A	D. Drover	P	T. Whitehead
A	T. Clarke	A	M. Ferrer	P	A. Graeme
P	T. Larsen	A	H. Vardhan	P	B. Albano (Registrar)
P	R. MacQuarrie			P	N. Makortoff (recorder)

New Members and Guests:

A. Alder

M. Carrasco

A. Repin

Call to order and welcome

Meeting was called to order at 4:03 pm.

1 Territorial Acknowledgment

Selkirk College acknowledges our respect for and deep gratitude to the First Nations of the West Kootenay and Boundary Regions: the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwepemc (Shuswap) peoples on whose traditional territories we are honoured to operate.

2 Approval of Agenda of 2021-12-14

Approved as amended. Removed item 6 A 5 from the agenda.

CARRIED

3 Approval of Minutes of 2021-11-09

Approved as presented.

CARRIED

4a Updates

EDI Advisory Committee and EDI Leadership Committee updates.

Information

Briefing note provided. There needs to be a meeting with EDI and PRC to provide some feedback for Policy 1000. There will be a toolkit created for all to use that will provide guidance on incorporating all lenses when creating documentation.

4b Membership Engagement

There has been a request to look into finding space to accommodate both in-person and virtual attendance at future meetings. Some ideas that could be used for membership engagement are: review the CIA interpretation guide, review case studies/case law that relate to governance, and review Policy 8100.

5 Past Action Items, Approval in Principle, and Items that need further consideration document

Updated document provided.

Information

6 Standing Committee Reports

A Admissions and Standards (A&S)

1 Approved minutes of 2021-10-12 and 2021-11-09 and the draft minutes of 2021-11-23 were submitted for information and required motions. Information

2 *“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Business Administration Program Policy.”* **CARRIED**

Changes made to update the program policy to include ADMN 399 to the policies. This course could replace any 2nd year course with School Chair approval.

3 *“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Post Graduate Diploma in Business Management Program Policy.”* **CARRIED**

Changes made to update the program policy to include ADMN 399 to the policies. This course could replace any 2nd year course with School Chair approval.

4 *“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Post Graduate Diploma in Accounting Program Policy.”* **CARRIED**

Changes made to update the program policy to include ADMN 399 to the policies. This course could replace any 2nd year course, except BUS 495, with School Chair approval.

5 *“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the Changes to the Hospitality and Tourism Program Policies (as listed below).”* **DEFERRED**

Resort and Hotel Management Program Policy
Culinary Management Program Policy
Post Graduate Diploma in Hospitality Management Program Policy
Post Graduate Diploma in Culinary Management Program Policy

This agenda item was deferred to a future EdCo agenda.

6 *“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the changes to the Health Care Assistant Program Policy.”* **CARRIED**

The change to this policy was to add language to indicate that there are 2 English courses needed at the grade 10 level to meet the program admission requirements.

- 7 *"Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the changes to the Human Services Program Policy."* **CARRIED**

This program updated the number of volunteer hours required for admission to the program. The hours were reduced to 30 from 40.

- 8 *"Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Post Graduate Diploma in Gerontological Nursing Program Policy."* **CARRIED**

This policy had some housekeeping edits submitted for updates to the program that were approved at EdCo last term.

B Curriculum Committee (CC)

- 1 Draft minutes of 2021-11-24 were submitted for information and required motions. Information

- 2 *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the changes to the EDSS 60, ENGL 40, and SCIE 40 course outlines."* **CARRIED**

EDSS 60 Student Success – Provincial Level
ENGL 40 English – Intermediate Level
SCIE 40 Science – Intermediate Level

EDSS 60 was updated to reflect the recent articulation agreements. The course could be taken online or on campus. ENGL 40 and SCIE 40 only had the course numbers updated. These were updated to be inline with other courses in the program.

- 3 *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the changes to the ADMN 170, ADMN 297, BUS 370 and BUS 497 course outlines."* **CARRIED**

ADMN 170 Introduction to Business
ADMN 297 Entrepreneurship
BUS 370 Introduction to Business
BUS 497 Entrepreneurship

These courses were updated to include WIL components to the learning outcomes.

- 4 *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the changes to the OTEC 115, 150, 151, 160 and 162 course outlines."* **CARRIED**

OTEC 115 Administrative Computer Applications
OTEC 150 Word Processing I
OTEC 151 Word Processing II
OTEC 160 Human Relations
OTEC 162 Employability Skills

These courses had the learning outcomes and learning resources updated.

- 5 *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the changes to the GNUR 535 course outline."* **CARRIED**

GNUR 535 Nursing Registration Readiness Part 1

This course had updates made to the course description, the learning outcomes, and the grading table. This course is a practice course.

- 6 *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the changes to the HSER 259 course outline."* **CARRIED**

HSER 259 Fundamentals of Change

This course had WIL components added to it.

C Policy Review Committee (PRC)

- 1 Draft minutes of 2021-11-17 were submitted for information and required motions. Information
- 2 *"Pursuant to the CIA Section 23(1)(b), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the revised Policy 8616: Student Withdrawals and Refunds."* **CARRIED**

Updated to create consistency, currency and make the policy easier to follow. If a student joins a class late they will now still be following policy. This revised policy applies to both Domestic and International students. There will be communications sent out to all once the policy changes are approved.

- 3 *"Pursuant to the CIA Section 23(1)(b), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the revised Policy 8110: Program Advisory Committee."* **CARRIED**

This policy was brought back with updates made to the areas of concern from the last EdCo meeting that it was presented at.

D Indigenization Committee

- 1 There were no agenda items at the December meeting. It was a working meeting. Information

7 Unfinished Business

- A No unfinished business

8 New Business

- A No new business

9 Reports

- A VP Education Report (*submitted*) Information

- B Task Force – (*review of the EdCo Bylaws and the Standing Committee Terms of References*) Information

The November meeting was cancelled due to Board business. The next meeting for the Task Force is scheduled for January 10, 2022.

- C EdCo Chair Report (*submitted*) Information

10 Adjournment

Next meeting January 11, 2022 at 4:00 p.m. via Zoom meetings.