EDUCATION COUNCIL

Minutes – May 10, 2022

4:00 pm, Hybrid (in-person and on zoom) meeting

P = Present - A= Absent

In Attendance:

P	D. Falkenhagen (1st Vice Chair)	P	K. Pham			
P	J. Ible	A	K. Webb	P	R. Andrews
P	S. Lechthaler (Chair)	P	P. Caldwell	P	T. Punchard (2nd Vice Chair)
p	R. Mitz	P	C. Ridge	P	T. Snauwaert
P	L. Williams	P	D. Drover	P	T. Whitehead
P	T. Clarke	A	M. Ferrer	A	A. Graeme
A	T. Larsen	A	H. Vardhan	P	B. Albano (Registrar)
A	R. MacQuarrie			P	N. Makortoff (recorder)

Guests:

Allison Alder

Call to order and welcome

Meeting was called to order at 4:15 pm.

Round table introductions.

1 Territorial Acknowledgment

Selkirk College acknowledges our respect for and deep gratitude to the First Nations of the West Kootenay and Boundary Regions: the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwepemc (Shuswap) peoples on whose traditional territories we are honoured to operate.

2 Approval of Agenda of 2021-05-10   **CARRIED**
Approved as presented.

3 Approval of Minutes of 2022-04-12   **CARRIED**
Approved as presented.

4a Updates   **Information**
Policy 8100 Academic Programs – the members were asked to provide feedback with the questions below in mind:

1.   Is anything hard to interpret…
   a. From the workflows?
   b. From the rest of the policy?

2.   Is the language within the policy clear enough that someone who was not from Selkirk College could understand?

3.   Based on what has been presented so far, do you have any concerns with the format?

The following feedback was provided:

- definitions still need work
- the legends in the workflows are working
- the layout and language is good
- Title? Academic needs to be defined very clearly
- should the course outline section be moved to be included earlier in the policy?
- there was a comment about the word workflow in the workflow. This is confusing so perhaps it could be called something else.
- if applicable – what does this mean?
- EDI – how do we incorporate it?
- the language that was used to describe major/minor changes should be substantial/unsubstantial
- does a major program change require an Approval in Principle? No. But substantial changes need to be clearly defined.
- more emphasis is needed on the guidebook
- the guide should have many examples – for example: when should Marketing become involved?
- Validate the changes – bring a list to the June meeting of what changed and what was only updated
- contract training needs to be addressed
- the Principles section needs a bit of work – 'right of appeal' What does this mean?
- the Indigenous block seems to just sit there
- End Point – what would happen if EdCo did not approve the proposal?
- CC is still missing from the policy – does CC not look at policy?
- deletion/cancelation – do we need a workflow diagram for this process?
- Timelines – do we need to add timelines to the policy or just guidance outside of the policy?
- QAPA

The members were asked to email any comments that were missed in the discussion to the EdCo Chair. These comments will be shared with the P8100 working group.

Should we have breakout rooms at the June meeting? The members said yes.

4b   Membership Engagement

The members were assigned to breakout rooms to discuss P8100.

5   Past Action Items, Approval in Principle, and Items that need further consideration document   **Information**
The document was reviewed.

6   Standing Committee Reports

    A   Admissions and Standards (A&S)

        1   No meetings in April   **Information**

    B   Curriculum Committee (CC)

        1   No meetings in April   **Information**

C   Policy Review Committee (PRC)

1   Draft minutes from 2022-04-20 were submitted for information.   **Information**

> Policy 1000: EdCo role has not changed with respect to policy approvals. APRC has been added to review administrative policies that are approved by the President. PRC remains in place to review all policies approved by EdCo.

D   Indigenization Committee

1   Draft minutes from 2022-04-04 were submitted for information.   **Information**

7   Unfinished Business

No unfinished business

8   New Business

Education Council Bylaws

Notice of Motion:
"Pursuant to Section K of the Education Council Bylaws, Education Council approves its bylaws as presented."

It was discussed to increase the number of voting members. It was recommended that we include a note that states when the increase was approved and include the CIA section that allows the council to increase its membership.
There will be a 3-year review time instead of the current annual review.
It was discussed that maybe there will be a member from EdCo, not including the Chair, that would sit on the standing committees. The members did not agree with this inclusion.
If there are any more comments on the Bylaws to send them to the review group.

Discussion and Notice of June 16, 2022 Motion

9   Reports

A   VP Education Report *(submitted)*   **Information**

There is a funding review taking place. This is the first one since 2004. The VP Education is contributing to this report. It could take a year or more to complete.

The Indigenous Plan and the Government Declaration on the Rights of Indigenous Peoples Act Action Plan will guide us into the future.

B   Systems Review Task Force – Terms of Reference
Will meet one last time on May 27th.

C   EdCo By-law Review Task Force

The review committee met today.

D   EdCo Chair Report *(submitted)*

10   Adjournment
Next meeting June 16 2022 at 9:00 a.m. until 3:00 p.m. in person, Castlegar Campus and on zoom.