Early Childhood Care & Education

PROGRAM ADMISSION PACKAGE

Selkirk College | HEALTH & HUMAN SERVICES

DEAR APPLICANT,

Greetings and thank you for your interest in the Early Childhood Care & Education Program at Selkirk College.

Selkirk College offers a nine-month Early Childhood Care & Education Certificate Program. Students will be prepared to work with young children and their families in a variety of exciting and rewarding roles. You will learn how to participate in the planning and delivery of programs that focus on healthy child development and develop relationships within the field of early care and learning.

Courses are chosen and developed to prepare entry into practice, and/or to transfer into higher level studies that can be taken at Selkirk College or a transferring institution. If you have any questions, you can contact the Enrolment Officer or visit the frequently asked questions page online.

Sincerely,

Jocelyn Schroeder, RN, BSN, MSN
School Chair, School of Health & Human Services

GENERAL INFORMATION

Thank you for your interest in the Early Childhood Care & Education Certificate Program.
Please complete all of the necessary sections in this package. Please read the program policies concerning admission into the program.

Acceptance to the program is based on a first qualified basis given that the applicant meets all the requirements. Upon completion of the application package, you will be sent a letter of acceptance into the program. Please submit this completed package by email to: **hhsadmissions@selkirk.ca**

ACADEMIC REQUIREMENTS

☐ High school graduation or equivalent

☐ English 12 or equivalent with a C or higher (60%) or English 60 from Selkirk College

NON-ACADEMIC REQUIREMENTS

☐ COVID-19: The Provincial Health Officer no longer mandates that health care workers in BC be vaccinated against COVID-19, but requires a record of COVID-19 vaccination status. Private health care facilities may still require COVID-19 vaccination. Contact your program coordinator if you have questions.

☐ Proof of a negative tuberculosis test or a clear chest x-ray that is less than 6 months old for those who have been requested to have this from our community partners

☐ Ministry of Justice Criminal Record Check

☐ Resumé

☐ One-on-one interview with a faculty member

Recommended:

☐ Computer skills

☐ Drivers license or access to transportation for practicum placement

OFFICIAL TRANSCRIPTS

Official Transcripts from high school and all post-secondary institutions attended submitted directly to Selkirk College. Please review how to submit transcripts to Selkirk College.

You need to obtain the Criminal Record Check from the Ministry of Justice. Please do not go to your local police station as we no longer accept Criminal Record Checks from the RCMP for this program.

This part of the package is to inform you about the Health and Human Services Criminal Record Check process. The Criminal Records Review Program is part of the Ministry of Justice. The program is responsible for processing criminal record checks under the Criminal Records Review Act. Criminal record checks are done to protect the most vulnerable people in our society from and physical, social, economic or sexual abuse. This new Criminal Record Check is more extensive, increasing public safety and confidence in our institutions, while providing a professional and efficient administrative process.

Every post-secondary institution in British Columbia has been requested to have their students in a Health and Human Services Program complete this check. The Criminal Record Check is valid for five (5) years.

To submit an online request for a criminal record check, you must:

- Be at least 12 years of age as of today's date.

- Have an access code provided by your organization.

- Have your identity verified by using the BC Services Card Login. If you choose not to use the BC Services Card Login, your organization will verify your ID after you submit your criminal record check.

ONLINE REQUESTING SERVICE

1. Go to: justice.gov.bc.ca/criminalrecordcheck

2. Please enter Selkirk College access code: **ZWN7NCEP5C**
   (*Note: Organization Information under "Job Title" enter **student**.)

3. For information on how to complete a criminal record check, please see Ministry of Justice website:
   https://www2.gov.bc.ca/assets/gov/public-safety-and-emergency-services/crime-prevention/criminal-record-check/crc_applicant_user_guide.pdf

Selkirk College | HEALTH & HUMAN SERVICES   EARLY CHILDHOOD CARE & EDUCATION PROGRAM

COMPUTER SKILLS SELF-ASSESSMENT

Student Name:	Student Number:

Computer Knowledge	Yes	No	Unsure
I can identify the basic parts of a computer system			
I can properly start and shut down acomputer system			
I can start and close a computer program			
I can describe some common uses of computers in society			
I can use a mouse/pointing device			
Word Processing	**Yes**	**No**	**Unsure**
I can create a new word processing document			
I can edit a document			
I can save a document to the storage drive			
I can print a document			
I can retrieve a document			
I can use tools such as spell check or thesaurus			
Electronic Communication	**Yes**	**No**	**Unsure**
I search online			
I can complete an online form			
I can add to favourites/bookmark bar			
I can send and receive email, including attachments			

If you answered No/Not Sure to one or more of the questions in the Computer Skills Self-Assessment, you can use the following strategies to help you to complete computer-related assignments throughout the program.

- Ask a friend or family member to demonstrate the basic skills of using a computer, including identifying its main parts, turning it on/off, starting and shutting down a computer program and using a printer.

- Follow online tutorials to learn how to create a document on the computer

- Unsure how to use the search using the internet? Work with another student who understands how to complete an internet search.

- If you do not have an email account, you can find a tutorial online on how to set up something using Google, Microsoft or Yahoo.

Student Name:	Student Number:

DECLARATION

I certify that I have provided accurate and authentic information in this application. I understand that falsification or plagiarism of my application will result in the withdrawal of my application and/or the offer of admission.

The information on this form is collected under the general authority of the College and Institution Act 41.1 (2) a. It is directly related to and needed for the selection of applicants for the **Early Childhood Care & Education Program**. The information will be used to make admissions decisions.

If you have any questions about the collection and use of this information, please contact Jocelyn Schroeder, Chair of the School of Health and Human Services at jschroeder@selkirk.ca or call toll free at 1 (888) 953-1133, Ext.: 21289

☐ **I HAVE READ & UNDERSTAND THIS DECLARATION**

☐ **I DO NOT AGREE / DO NOT UNDERSTAND THIS DECLARATION**

APPLICANT SIGNATURE	DATE SIGNED