Selkirk College

EDUCATION COUNCIL

Minutes – March 14, 2023

4:00 pm, on zoom

P = Present - A= Absent

In Attendance:

P	D. Falkenhagen (1st Vice Chair)	P	K. Pham	P	D. Biin
P	J. Ible	P	K. Webb		
P	S. Lechthaler (Chair)	P	E. Li	P	T. Punchard
P	R. Mitz	P	B. Shlakoff	A	T. Snauwaert
P	L. Boehm	P	M. Keczan	P	T. Whitehead
P	T. Clarke	A	B. Kaur (student)	A	M. Matear (President)
P	T. Larsen	A	A. Singh (student)	P	B. Albano (Registrar)
A	R. MacQuarrie	P	M. Briceno aleman (student)	P	N. Makortoff (recorder)

Guests:

Allison Alder

Call to order and welcome

Meeting was called to order at 4:05 pm.

1 Territorial Acknowledgment

Selkirk College acknowledges our respect for and deep gratitude to the First Nations of the West Kootenay and Boundary Regions: the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwepemc (Shuswap) peoples on whose traditional territories we are honoured to operate.

2 Approval of Agenda of 2023-03-14
Approved as amended. Item 8C was changed from motion required to information only.

CARRIED

3 Approval of Minutes of 2023-02-14
Approved as presented.

CARRIED

4 Membership Engagement and/or Updates:

There are some workflow anomalies in the CS system. Some of these are from user error and some from user profiles not having the correct roles. Natasha is working on both issues. One option is to have the final approval button workflow go up to the administrator instead of right to ready for calendar.

Information and Discussion

5 Past Action Items, Approval in Principle, and Items that need further consideration document.

reviewed – no changes

Information

6   Standing Committee Reports

A   Admissions and Standards (A&S)

1	The draft meeting minutes of 2023-02-28 were submitted for information and required motions.	**Information**

2   *"Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approve the changes to the Rural Pre-Medicine Program Policy."*   **CARRIED**
Effective September 2023

Discussion:
the changes submitted are two of six recommendations arising from a 2020-2021 program evaluation for RPM, completed in consultation with an RPM Program Evaluation Advisory Committee.
The intention for the changes is to improve transfer agreements and develop more flexible program parameters. The changes made were to the course requirements. Some courses were removed, and some courses were added. They also included some optional courses that students could take.

3   *"Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approve the changes to the Digital Fabrication and Design Program Policy."*   **CARRIED**
Effective September 2023

Discussion:
This program when originally designed had some of the courses taking place in the shop at Silver King. There were scheduling issues with when the course was offered. The program shuffled some of the courses around and with this shuffle a few new courses were needed. This change will make things easier for the students and they will have scheduled shop time for their course. The new course are DFAB 111, 112 and 113. DFAB 205 will be moved from the Fall term to the Winter term.

4   *"Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approve the changes to the Contemporary Music and Technology Program Policy."*   **CARRIED**
Effective September 2023

Discussion:
Students coming into the program with less fundamental skills because of the elimination of some music programs at the high school level. Change was needed. The addition of MUSC 168 Rudiments of Music will make the content more relevant and better prepare the students for the rest of their courses. MUSC 170 will be moved to the winter term and MUSC 171 will be phased out.

No changes are being made to the admission requirements.

B   Curriculum Committee (CC)

B1	There was no meeting in February.	**Information**
	The items below were deferred from the February EdCo meeting.	

| B2 | *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the change to the PGHM 164, PGCM 164, and RHOT 164 course outlines."* | **CARRIED** |

Effective Date: September 2023

Discussion:

Learning outcomes were updated.

There was a question brought forward about the transferability of the PG courses as some showed that they had a transfer in the BCCAT system. It was noted that the yes for the transfer question was entered in error. Currently none of the PG course have direct course to course transfer. Most of the students in the PG programs are not interested in transferring upon program completion but for those that are they do so on a case-by-case basis, and we will step in on their behalf if they are having issues.

| B3 | *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the changes to the PGHM 161 and RHOT 161 course outlines."* | **CARRIED** |

Effective Date: September 2023

Discussion:

Learning outcomes were updated.

Same comment as item B2 around the transferability of these courses.

| B4 | *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the changes to the PGHM 270 and RHOT 270 course outlines."* | **CARRIED** |

Effective Date: September 2023

Discussion:

Learning outcomes were updated.

Same comment as item B2 around the transferability of these courses.

C   Policy Review Committee (PRC)

| 1 | The draft meeting minutes of 2023-02-15 were submitted for information and required motions. | **Information** |

| 2 | *"Pursuant to the CIA Section 23(1)(j,i) and 24(2) and Board delegation document of March 22, 2016, Education Council approves the new Policy 8370 Selkirk College Co-operative Education."* | **CARRIED** |

Discussion:

This policy is not really a college policy nor is it a program policy but somewhere in between. This option for students has procedures on how to get a coop placement, there is a GPA requirement, and the course is gradable.

| 3 | *"Pursuant to the CIA Section 23(1)(j,i) and 24(2) and Board delegation document of March 22, 2016, Education Council approves the new Policy 8365 Study and International Experience Abroad."* | **CARRIED** |

Discussion:

This policy is not really a college policy nor is it a program policy but somewhere in between. This is a good policy and we needed to have it. Some of the international programs are accredited and some are not. We keep a placeholder on the student record if the students want to transfer the courses back to Selkirk. The expectations are laid out for students wishing to go on a study or experience abroad.

D   **Circle for Inclusive Indigenous Education**

    D1   The draft meeting minutes of 2023-02-06 were submitted for information.   **Information**

7   **Unfinished Business**

  A   No unfinished business at this meeting.   **Information**

8   **New Business**

  A   *"Pursuant to the CIA Section 19(1)(e), and Board delegation document of March 22, 2016, Education Council has reviewed that Policy has been followed and recommends that the Selkirk College Board of Governors cancel the Certificate in Workplace Readiness Program."*   **CARRIED**

    <u>Discussion:</u>
This program was created in 2012 and was not very popular. Student took courses from different programs. To date no student has ever graduated from this program.

    "Pursuant to the CIA Section 19(1)(e), and Board delegation document of March 22, 2016, Education Council has reviewed that Policy has been followed and recommends that the Selkirk College Board of Governors cancel the Certificate in Workplace Communications Program."   **CARRIED**

    <u>Discussion:</u>
This program was created in 2012. To date no student has ever graduated from this program.

    Master Prerequisite/Corequisite Spreadsheet   **Information**
<u>Discussion:</u>
The spreadsheet was created to check for consistency across all systems. When this project was started, we found that some areas did not get updated when prerequisite changes were approved at EdCo. This project was completed, consistency created, and now the master spreadsheet will be used to update all systems so that the prerequisites and corequisites are the same everywhere. The Academic Calendar is the one true source for all course information.
This document was brought to EdCo for information and to create a record of when and why this project was done.

9   **Reports**

  A   VP Education Report *(verbal)*   **Information**

    The VP has had a very busy month. There has been lots of travel for meetings. There was also a lot of work put into developing the budget for the 23-24 year.

  B   Systems Review Task Force   **Information**
Continuing to work on reviewing the roles of each standing committee.

  D   EdCo Chair Report *(submitted)*   **Information**

10   **Adjournment**
Next meeting April 11, 2023, at 4:00 pm on zoom only.