

# OPEN SESSION MINUTES

Tuesday, February 27, 2024

4:30 p.m. – 6:10 p.m.

Virtual meeting via Zoom

# BOARD OF GOVERNORS

## BOARD MEMBERS:

Margaret Sutherland, Chair	Ken Wyllie
Amed Naqvi	Bronwyn Krause
Danny Bradford	Abhilash Bhasin
Kim Pham	Sarah Lechthaler, EdCo Chair
Maggie Matear, President	Kamalpreet Singh

## REGRETS:

John Dutton	Debbie Bird
Kris Salikin	Christy Anderson, Vice Chair

## LEADERSHIP TEAM MEMBERS:

Taya Whitehead Vice President Education & Students
Kerry Clarke, Vice President College Services/CFO
Lareena Rilkoff, Executive Director Finance & Risk
Brier Albano, Associate Vice President Student Success
Stacey Matthews, Executive Director HR
Nick Howald, CIO

Allison Alder, Dean
Tracy Punchard, Dean

## GUESTS:

Selkirk College Students' Union Directors

## BOARD OBSERVERS:

Ken Laing, SCFA

## TOPIC

### 1. MEETING OPENING

The Elder was unavailable for this meeting.

### 2. TERRITORIAL ACKNOWLEDGMENT

Board Chair Margaret Sutherland provided a territorial acknowledgment.

### 3. ADDITIONS TO THE OPEN SESSION AGENDA OF FEBRUARY 27, 2024

There were no additions to the agenda of February 27, 2024.

### 4. ADOPTION OF THE OPEN SESSION AGENDA OF FEBRUARY 27, 2024

**MOTION:** "To adopt the open session agenda of February 27, 2024 as circulated."

*Carried*

### 5. ADOPTION OF THE CONSENT AGENDA OF FEBRUARY 27, 2024

- Draft Open Session Board Minutes of January 23, 2024
- Draft Finance-Audit Committee minutes of January 19, 2024
- Draft Governance Committee minutes of January 16, 2024
- Updated Board Policies BPR 10-70 (minor edits)
- Updated Board Bylaw GP200 (minor edits)
- February Enrolment Dashboard
- Education Council Report (Strategic Directions 1,2)

**MOTION:** "To adopt the consent agenda of February 27, 2024 as circulated."

*Carried*

6. PRESENTATION (Strategic Directions 1,2,3)

- Selkirk College Students' Union Presenters Mahendra Tomar, James Barbeiro, Abhilash Bhasin
- Topics presented: Introductions, summary of the year & recent updates, media engagement, future plans.
- Discussion ensued on transit issues and opportunities, the benefits of aligning college and student messaging, the food pantry/bank operations, and new student housing on campus. Students noted that there are free breakfast/lunch programs for students in elementary school but not for college/university....might there be potential?

7. 2024/2025 TUITION FEE BYLAW

- The Associate Vice President Student Success stated the student fees charged by the Students' Union is yet to be determined by the Students' Union. These fees are in the SCSUs control.

**MOTION:** "To approve the 2024/2025 Tuition and Supplementary Fee Bylaw/Schedule as provided."

*Carried*

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8. PRESIDENT'S REPORT

- In addition to the President's circulated report the President provide a brief verbal update.
  - Selkirk College Foundation:
    - Successful Bursary Tea event held this month.
    - Work to cultivate alumni relationships continues.
    - The Foundation is moving closer to approving its constitution and bylaws.
  - International student cap:
    - Expect to receive our allocation of letters of attestation this week.
    - The Ministry has been supporting public PSIs and communicating/consulting frequently.
  - Provincial Budget:
    - Continuity budget, no new funding for the sector with a few expectations.
    - Future Skills Grant funding will continue to 26/27.
    - The Ministry is cognizant of the ongoing funding challenges faced by the sector. They recognize the fluctuating nature of information and the subsequent difficulty it poses for effective budget planning.
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9. ALERTUS

- The Director of Facilities & Business Services provided an overview of the Alertus software/app available to staff and students. The Alertus app is designed to provide a means of mass communication with students and staff during emergencies or critical situations.
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10. 2025 DRAFT BUDGET

- The Executive Director Finance & Risk provided a verbal update, stating:
    - The current budget is tracking at approximately a \$2.5M deficit for 2024.
    - Sitting at approximately a \$1.7M deficit for 2025. Still meeting to review student FTEs. Ministry advises to be conservative in the budgeting process.
    - The Board will be presented with a draft 2025 budget in March for approval.
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11. PRELIMINARY INSTRUCTIONAL PLAN

- The Vice President Education & Students stated that typically the Board would receive enrolment projections for the upcoming year at this time but with the current uncertainty around the international student numbers a snapshot of current trends will be provided now and an update will follow next month.
- Domestic enrollment is trending on track and looking consistent for next year.
- International enrollment for winter 2024 is trending up.
- A new Mental Health & Substance Use Certificate launches in spring 2024. This program will follow a Health Career Access Program (HCAP) model.
- A third intake of the Health Care Assistant program will be offered this year to support employers in the region.
- A Rural Data Analyst Certificate program is on the horizon.
- Micro credentials continue to be developed, awaiting approval.
- Looking at re-establishing a nurse practitioner office on the Castlegar Campus for students and staff. Discussing funding with IHA
- Looking at the re-organization of the Education Division to increase efficiencies and uphold financial responsibilities.

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12. CURRENT STRATEGIC PLAN DASHBOARD

- The dashboard, presented quarterly, was reviewed by the President illustrating most goals have been achieved or level of progress achieved.

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13. BOARD CHAIR'S REPORT

- The Board Chair's activities over the past month include:
  - Met with interim Post Secondary Education and Future Skills Minister Brenda Bailey virtually
  - Attended a Strategic Planning Steering Committee orientation meeting
  - Attended a Strategic Planning Steer Committee meeting
  - Attended two Provincial Doukhobor apology gatherings (Castlegar and Grand Forks)
  - Attended and spoke at the Bursary Tea

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14. BOARD MEMBERS' REPORT

- Many members attended and enjoyed the Bursary Tea

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15. CLOSED SESSION

**Motion:** "To move into the closed session."

*Carried*