

## OPEN SESSION MINUTES

Tuesday, January 23, 2024

4:30 p.m. – 6:25 p.m.

Staff Lounge, Castlegar Campus / Zoom

# BOARD OF GOVERNORS

### BOARD MEMBERS:

Margaret Sutherland, Chair	Christy Anderson, Vice Chair
Debbie Bird	Kris Salikin
Danny Bradford	Ken Wyllie
Bronwyn Krause	Kim Pham
Maggie Matear, President	Sarah Lechthaler, EdCo Chair

### REGRETS:

John Dutton	Amed Naqvi
Kamalpreet Singh	Abhilash Bhasin

### LEADERSHIP TEAM MEMBERS:

Taya Whitehead Vice President Education & Students
Lareena Rilkooff, Executive Director Finance & Risk
Brier Albano, Associate Vice President Student Success
Stacey Matthews, Executive Director HR
Allison Alder, Dean
Nick Howald, CIO
Tammie Clarke, Dean
Donna Drover, Director Facilities & Business Services

### GUESTS:

Takaia Larsen, RPM Program Coordinator, Instructor
Jonathan Vanderhoek, RPM Program Coordinator, Instructor

### BOARD OBSERVERS:

Gerald Lightburn, PPWC
Ken Laing, SCFA

## TOPIC

### 1. MEETING OPENING

Elder, Murhi Kencayd, opened the meeting in a good way.

### 2. TERRITORIAL ACKNOWLEDGMENT

Board Chair Margaret Sutherland provided a territorial acknowledgment.

### 3. ADDITIONS TO THE OPEN SESSION AGENDA OF JANUARY 23, 2024

13. Capital projects

### 4. ADOPTION OF THE OPEN SESSION AGENDA OF JANUARY 23, 2024

**MOTION:** "To adopt the agenda of January 23, 2024 as amended."

*Carried*

### 5. ADOPTION OF THE CONSENT AGENDA OF JANUARY 23, 2024

- Draft Open Session Board Minutes of November 28, 2023
- Accessibility Update
- January Enrolment Dashboard
- Education Council Report
- BC Net Presentation December 12, 2023

**MOTION:** "To adopt the consent agenda of January 23, 2024 as circulated."

*Carried*

6. PRESENTATION

- Rural Pre-Medicine Program, Presenters Takaia Larsen and Jonathan Vanderhoek
  - Topics covered:
    - Program goal and outcomes;
    - Academic pathways and non-academic programming;
    - Program successes, student survey results, student pathways; and
    - Outreach, funding initiatives, transfers & internships.
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7. PRESIDENT'S REPORT

- In addition to the circulated report the President stated:
    - Immigration, Refugees and Citizenship Canada has issued a cap on student visas for 2024, down 35% from 2023.
    - BC will be allocated ~50,000 international students for all post secondary institutions (PSI) (public and private).
    - Selkirk is in regular contact with the Deputy Minister Post Secondary Education Future Skills as the province develops a framework for allocation of students to each PSI.
    - The student visa cap will not impact current students or those that already have a 2024 study visa
    - Work to renew the MOUs with Nation Partners continues. The goal to renew one MOU a year reflects the work underway to build relationships.
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8. STRATEGIC PLANNING PROCESS

- The President stated that Higher Education Strategy Associates (HESA) was selected as the consultant to support the college in the process to renew its strategic plan this year. A copy of HESA's proposal and scope of work were circulated as information and discussed.
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9. QUARTERLY FINANCIAL REPORT

- The Executive Director Finance & Risk provided a brief verbal update:
    - The Board's Finance-Audit Committee reviewed the reports at the Committee's January 19<sup>th</sup> meeting.
    - International student tuition increased by approximately \$1M this quarter above the forecasted amount following the Federal government's announcement to increase the required income amount for students – this reduced the typical number of deferrals (those who would have waited till September or later)
    - The wage increases of approximately \$1M following the recently ratified collective agreement have been funded by the Ministry.
    - These two developments mean we'll have a lower-than-anticipated deficit for 23/24.
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10. BUDGET PLANNING

- The Executive Director Finance & Risk stated there is a projected \$1.8M deficit at this point in the 2025 budget. Work to reform and refine the 2025 budget continues.
  - The Board thanked the Finance Team for their work in this fast changing year.
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11. TUITION FEE ANALYSIS REPORT 2023-2024

- The annual report which follows a standard template was circulated again this year as information. The Associate VP Student Success provided a brief verbal overview. Discussion ensued.
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12. TUITION FEE BYLAW NOTICE OF MOTION

- Provided as information and notice. The motion to approve the 2024/25 Tuition And Supplementary Fee Bylaw/Schedule will be included in the February 27, 2024 agenda for approval.
  - The schedule covers domestic tuition only. The Board does not approve international tuition fee changes.
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13. CAPITAL PROJECTS

- The Director Facilities & Business Services provided a verbal update on some of the current capital projects underway:
    - The builders are expected to handover the Castlegar student housing project by May. The restoration costs are lower than initially estimated and the repair work is going well.
    - The college expects to welcome students to the Silver King student housing project for the end of February.
    - Trail City Council is in support of the latest Trail student housing business case the college will be submitting to the Ministry by invitation.
    - Castlegar water line project revised completion date is May.
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14. BOARD CHAIR'S REPORT

- The Board Chair took part in the following in January:
    - Governance Committee meeting
    - Finance-Audit Committee meeting
    - BC Board Chairs meeting with presentation from the Crown Agency Board Resourcing Office (CABRO)
    - Meet with the Executive Director HR and the HR Committee Chair to prepare for 2024 President's evaluation.
    - Attended a Selkirk College Technology Access Centre (STAC) tour
    - Continuing to work on board recruitment.
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15. BOARD MEMBERS' REPORT

- No reports provided.
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16. CLOSED SESSION

**Motion:** "To move into the closed session."

*Carried*

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