

OPEN SESSION MINUTES

Tuesday, May 28, 2024

4:30 p.m. – 5:55 p.m.

Silver King Campus Rm C-112/C-113 / Zoom

BOARD OF GOVERNORS

BOARD MEMBERS PRESENT:

Margaret Sutherland, Chair	Christy Anderson, Vice Chair
Amed Naqvi	Kris Salikin
Debbie Bird	Ken Wyllie
Danny Bradford	Bronwyn Krause
Maggie Matear, President	John Dutton

REGRETS

Kim Pham	Abhilash Bhasin
Kamalpreet Singh	Sarah Lechthaler, EdCo Chair

LEADERSHIP TEAM MEMBERS PRESENT:

Taya Whitehead Vice President Education & Students
Lareena Rilkoff, Interim VP College Services, CFO
Brier Albano, Associate Vice President Student Success
Tiffany Snauwaert, Dean
Dianne Biin, Director Indigenous Education & Engagement
James Heth, Registrar
Donna Drover, Director Facilities & Business Services
Tammie Clarke, Dean

TOPIC

1. MEETING OPENING

Elder Gerry Rempel opened the meeting in a good way.

2. TERRITORIAL ACKNOWLEDGMENT

Board Chair, Margaret Sutherland, provided a territorial acknowledgment.

3. ADDITIONS TO THE OPEN SESSION AGENDA OF MAY 28, 2024

There were no additions to the agenda of May 28, 2024

4. ADOPTION OF THE OPEN SESSION AGENDA OF MAY 28, 2024

MOTION: “To adopt the open session agenda of May 28, 2024, as circulated.”

Carried

5. ADOPTION OF THE CONSENT AGENDA OF MAY 28, 2024

- Draft Open Session Board Minutes of March 26, 2024
- Draft Governance Committee Minutes, May 7, 2024
- Revised Policy BPR 40 – Evaluation of the President
- Draft Finance/Audit Committee Minutes, March 21, 2024
- Draft Finance/Audit Committee Minutes, May 13, 2024
- Consolidated Financial Statements Ended March 31, 2024
- May Enrolment Dashboard
- Education Council Report (Strategic Directions 1,2)

MOTION: “To adopt the consent agenda of May 28th, 2024, as circulated.”

Carried

6. PRESENTATION

- Indigenization Plan / Indigenous Services
- The Director of Indigenous Education and Engagement spoke on the following topics:
 - Update on level of progress toward the Indigenization Plan Goals: Governance & policy, Curricula & programs, Supports & services for students, Employee development & tools, Facilities & infrastructure.
- Discussed ensued on the need for additional base funding from PSFS in this area given the scope assigned in Mandate Letters.

7. PRESIDENT'S REPORT

- No questions were raised on the circulated President's Report. The President provided a further verbal update noting:
 - The MOU, an ever-green document with no end date, is expected to be signed with the regional Metis Societies within the next few weeks and reviewed annually.
 - Work is ongoing to schedule and organize an opening for the new Castlegar Campus student housing. Furniture delivery expected next week for occupancy this fall. Occupancy is occurring this fall after delays with the water line project and with the city boundary expansion.
 - Teaching & Learning Centre Conference held first week of June with participation from Colleges of Spokane, and College of the Rockies.
 - The college is taking a deliberate and sensitive approach in its administrative role in support of the Province's Doukhobor apology fund (education, culture and heritage preservation, promotion, and archival research). The President has been meeting with Doukhobor Sons of Freedom community members and will recommend the Provincial Government conduct another community consultation. The college's work to convene an advisory panel of Doukhobor Sons of Freedom community members and hire a Community Outreach Coordinator will take place following further consultation. Meetings with community members will continue to learn more on how the additional consultation should be undertaken.
 - The strategic planning What We Heard Report is available for internal college community feedback and will inform the Board's June 4th Retreat along with the strategic planning environmental scan.

8. INSTITUTIONAL ACCOUNTABILITY PLAN & REPORT

- The VP Students & Education stated the penultimate draft of the report will be provided to the Board at their June meeting. The Ministry will have reviewed this draft prior to the Board's June motion to approve.

9. AUDITED FTE REPORT 2023-2024 FISCAL YEAR

- The VP Associate Student Success reviewed the report and stated:
 - The report is provided to give a better understanding of how many student attend the college each year.
 - Numbers this year are similar to last year's, with a slight increase in international students. This level of international enrollment is not considered sustainable..
 - Overall numbers have not dropped as much as anticipated, and efforts are ongoing to increase domestic student enrollment to the 2018 level.

10. PROGRAM CANCELLATION

- International Business Certificate
- The Dean of SEG, the School of Business, CEWT reviewed the circulated briefing note which explained the circumstances for this program cancelation. It is seen more as a housing keeping item as no students completed the six courses in China as part of the International Business certificate and there are currently no students registered in this program.

MOTION: "To cancel the International Business Certificate Program as recommended by EdCo."

Carried

11. CHAIR'S REPORT

- The Board Chair provided a verbal report. The Chair attended the following:
 - The Board's strategic planning session with a HESA (Higher Education Strategy Associates) consultant in April.
 - Strategic Planning Steering Committee meeting.
 - Virtual meeting with the Ministry, and Crown Agencies and Board Resourcing Office (CABRO) regarding board succession planning. Three board members have been recently reappointed, also expecting two new board members in June or in the fall after the election.
 - Finance/Audit Committee meetings, Governance Committee meeting,
 - Employee Recognition & Retirement Dinner
 - Will speak at both convocation ceremonies this week.
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12. MEMBERS' REPORT

- Board members stated they attended the following:
 - College & Institutes Canada's (CICan's) annual conference in Calgary (one board member attended).
 - The Governance Workshop put on by CABRO in Vancouver (one board members attended).
 - Employee Recognition & Retirement Dinner
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13. CLOSED SESSION

Motion: "To move into the closed session."

Carried
