

**P = Present - A= Absent**

**In Attendance:**

A	A. Spielman	A	J. Langham	P	T. Strother
P	D. Falkenhagen (1 <sup>st</sup> Vice Chair)	P	K. Webb	P	D. Biin
P	M. Attorp	P	E. Li	P	T. Clarke
A	S. Lechthaler (Chair)	P	B. Shlakoff	P	T. Punchard
P	P. Spence	P	M. Keczan	P	T. Snauwaert
A	A. Fahrenbruch	A	M. Aleman	P	T. Whitehead
P	C. Duarte	A	G. Bobbitt	P	M. Matear (President)
A	G. Rein	P	S. Grandison	P	J. Heth (Registrar)
P	N. Makortoff (recorder)				

**Guests:**

Allison Alder

Melody Diachun

Duff Sutherland

**Call to order and welcome**

Meeting was called to order at 4:32 pm.

Myrt Servatius opened the meeting in a good way.

**1 Territorial Acknowledgment**

Selkirk College acknowledges our respect for and deep gratitude to the First Nations of the West Kootenay and Boundary Regions: The Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwepemc (Shuswap) peoples on whose traditional territories we are honoured to operate.

- 2 Approval of Agenda of 2024-04-09** **CARRIED**  
 Approved as presented.

- 3 Approval of Minutes of 2024-02-13** **CARRIED**  
 Approved as presented.

- 4 Membership Engagement and/or Updates:**  
 No updates or activity for this meeting.

- 5 Past Action Items, Approval in Principle, and Items that need further consideration document.** **Information**  
 This document was reviewed.

**6 Standing Committee Reports**

**A Admissions and Standards (A&S)**

- 1 The approved minutes of 2024-03-12 and the draft meeting minutes of 2024-03-26 were submitted for information and required motions. **Information**

- 2 *“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Business Administration Advanced Diploma Program.”* **CARRIED**

Effective start date Fall 2024.

Discussion:

The graduation table was updated. Through the renewing of the agreement with Okanagan College (OC) this program was able to add a couple more electives for students to take. Note: for students pursuing this path they should meet with someone from OC before choosing their courses.

- 3 *“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Geographic Information Systems program.”* **CARRIED**

Effective start date Fall 2024.

Discussion:

Program outcomes were updated in all three programs (Geomatics in the Workplace Certificate, Geographic Information Systems Advanced Diploma, and Geographic Information Systems Bachelor’s Degree)  
There were some minor edits throughout the policy.

- 4 *“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Law and Justice Studies program.”* **CARRIED**

Effective start date Fall 2024.

Discussion:

The course of studies tables was updated. One course was moved from the Fall term to the Winter term.

- 5 *“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Associate of Science Degree in Biology Program.”* **CARRIED**

Effective start date Fall 2024.

Discussion:

The graduation requirements for this program were made clearer.

- 6 *“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Textile Arts Program.”* **CARRIED**

Effective start date Fall 2024.

Discussion:

Two courses in this program had the credits changed. TEXT 134 had the credits increased to 6 and TEXT 136 had the credits decreased to 3.

- 7 *"Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Academic Upgrading Program."* **CARRIED**

Effective start date Fall 2024.

Discussion:

This program had a course added to the graduation requirements for the Adult Graduation Diploma. This course is ADGD 60.

- 8 *"Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Nursing Unit Clerk Program."* **CARRIED**

Effective start date Fall 2024.

Discussion:

The keyboarding speed for admission requirement was reduced to 40. A new course was added to the graduation requirements. The course is NUCL 100, and it will provide an overview of the program to students.

- 9 *"Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Practical Nursing Program."* **CARRIED**

Effective start date Fall 2024.

Discussion:

The grading of courses was clarified. Language was added for reserved seats for Indigenous or AUD pathway students. The re-entry and supplemental assessment language was updated. The language throughout the policy was made more accepting.

- 10 *"Pursuant to the CIA Section 23(1)(b), and Board delegation document of March 22, 2016, Education Council approves the Approval in Principle request for the two new programs: Word Processing Skills Associate Certificate and Bookkeeping Skills Associate Certificate Programs."* **CARRIED**

Effective start date Fall 2024.

Discussion:

Requesting approval in principle for two new programs. These programs are being created using existing courses. They are smaller programs and are the top two recommended by the advisory committee. These two new programs will also make us ready for micro-credentials.

- "Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Office Administration and Technology (OTEC) Program policy."* **CARRIED**

Effective start date Fall 2024.

Discussion:

The program outcomes and graduation requirements have been completed. Final policy submitted for approval. The programs under the OTEC umbrella are in variance of Policy 8617 as they will allow multiple credentials to be earned.

- 11 *“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Business Administration, Postgraduate Diploma in Accounting and Postgraduate Diploma in Business Management Programs.”* **CARRIED**

Effective start date Winter 2025.

Discussion:

The graduation requirements were updated with an addition of a new course. This course is ADMN 100 and is a skills orientation course and covers a variety of topics. This is a credit course and will be a requirement for graduation. The ECON requirement in the Postgraduate Diploma in Business Management was updated to include ECON 104, ECON 106, or ECON 107 as acceptable Economics courses.

- 12 *“Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Postgraduate Diploma in Gerontological Nursing Program.”* **CARRIED**

Effective start date Fall 2024.

Discussion:

Successful graduates of this program could apply to the registry for a license to work as a health care aid. Therefore, the recent changes within the Health Care Aid registry required updates to be made to this program to meet the registry requirements.

**B Curriculum Committee (CC)**

- 1 The approved minutes of 2024-02-28 and 2024-03-13 and the draft meeting minutes of 2024-03-27 were submitted for information and required motions. **Information**

- 2 *“Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updated HSER 257, HSER 258, HSER 267, ADD 384 courses.”* **CARRIED**

HSER 257 Mental Health Issues: Practical Responses  
 HSER 258 Fundamentals of Change I  
 HSER 267 Leadership in Human Services  
 ADD 384 Addictions Theory and Practice

Effective Date: Fall 2024

Discussion:

With the creation of the new Mental Health and Substance Use program some courses needed to be updated to meet the program requirements of this program. The updates work for all programs that use these courses. The prerequisite was updated to use Human Services and not HS. The number of weeks were clarified.

- 3 *“Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves updated AESP 266, AESP 280, AESP 281, AESP 290, ENVR 290, and ENVR 291 courses.”* **CARRIED**

AESP 266 Applied Microbiology  
 AESP 280 Environmental Chemistry  
 AESP 281 Water and Air Pollution Chemistry  
 AESP 290 Environmental Sustainability and Practice  
 ENVR 290 GIS Applications in Natural Resource Management  
 ENVR 291 GIS Applications in Forestry

Effective Date: Fall 2024

Discussion:

Updates were made to the course descriptions and to the learning outcomes.

- 4 *“Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updated TEXT 133, TEXT 134 and TEXT 136 courses.”* **CARRIED**

TEXT 133 Textile Construction and Pattern Drafting I  
TEXT 134 Textile Construction and Pattern Drafting II  
TEXT 136 Weaving

Effective Date: Fall 2024

Discussion:

These courses had updates to the course descriptions, learning outcomes, and TEXT 134 and TEXT 136 had the credits updated.

- 5 *“Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updated MUSC 283 course.”* **CARRIED**

MUSC 283 Film Scoring II

Effective Date: Fall 2024

Discussion:

This course had the course description and the learning outcomes updated.

- 6 *“Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves, with the exception of the learning outcomes, the new PGFS courses listed below.”* **CARRIED**

PGFS 101 HTML and CSS  
PGFS 102 Programming Fundamentals with JavaScript  
PGFS 103 Introduction to Front End Application Development  
PGFS 104 Internet Communication and Infrastructure  
PGFS 105 Application Infrastructure and Architecture  
PGFS 106 Development Environment  
PGFS 107 Database Fundamentals and Design  
PGFS 108 Web Application Development  
PGFS 201 Web Application Frameworks and Technologies  
PGFS 202 Application Architecture and Security  
PGFS 203 Design and User Experience  
PGFS 204 Object-Oriented Programming  
PGFS 205 API Development  
PGFS 206 Project Management and Entrepreneurship  
PGFS 207 AI System Fundamentals and Architecture  
PGFS 208 Full Stack Developer Capstone Project

Effective Date: Fall 2024

Discussion:

These are new courses in the Postgraduate Full-Stack Web Development program. The request is to approve the course descriptions and the course details. The learning outcomes will be submitted separately to a future meeting. The number of weeks were discussed. They seem awkward but are needed to be as is to fit the total hours within the program.

- 7 *“Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updated Hospitality and Tourism courses.”* **CARRIED**

PGHM 162A Supervisory Food and Beverage Service  
 PGHM 162B Supervisory Food and Beverage Service  
 RHOT 162A Supervisory Food and Beverage Service  
 RHOT 162B Supervisory Food and Beverage Service  
 PGHM 282A Dining Room and Event Management  
 PGHM 282B Dining Room and Event Management  
 RHOT 282A Dining Room and Event Management  
 RHOT 282B Dining Room and Event Management

Effective Date: Fall 2024

Discussion:

These courses have been divided into two equal courses. Students from these courses work in the Scholar Dining room and work Events. To accommodate all students and the needs of the dining room and events these courses need to run all year. To do this the courses have been created as an A and B offering.

- 8 *“Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the new NUCL 100 and HCA 100 courses.”* **CARRIED**

NUCL 100 Program Foundations  
 HCA 100 Program Foundations  
 Effective Date: Fall 2024

Discussion:

These are new courses in their respective programs. They are courses that will give the students an overview of the program.

- 9 *“Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the new ADMN 100 course.”* **CARRIED**

ADMN 100 Skills Orientation

Effective Date: Fall 2024

Discussion:

This is a new course in the Business and Postgraduate Business programs. This is a skill orientation course that will cover various topics.

- 10 *“Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the new ADGD 60 course.”* **CARRIED**

ADGD 60 Certificates Earned

Effective Date: Fall 2024

Discussion:

This course was designed not to deliver specific outcomes but to capture adult learning already done. The proof of learning in non-credential courses or training will be assessed by an Academic Upgrading instructor to be at least 100 hours in

duration, to have delivered and assessed explicit learning outcomes, and to have assigned some grade that indicates to what degree the learner has met the learning outcomes.

- 11 *“Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updated PACS (PEAC) 202 course.”* **CARRIED**

PACS (PEAC) 202 Leadership for Peace: The Individual and Social Transformation

Effective Date: Fall 2024

Discussion:

The prerequisite was updated for this course. From PACS 100 or PACS 101 being recommended to one of them being a requirement.

**C Policy Review Committee (PRC)**

- C1 The approved minutes of 2024-02-21 and the draft meeting minutes of 2024-03-20 were submitted for information. **Information**

**D Circle for Inclusive Indigenous Education (CIIE)**

- D1 There was no meeting in February. The next meeting is on April 8, 2024. **Information**

**7 Unfinished Business**

- A No unfinished business at this meeting. **Information**

**8 New Business**

- A Program Policy Integration into calendar project. **Information**

Effective Date: May 2024

Discussion:

The program policies have been moved into the Academic Calendar. As of May 1st, the policies will no longer be available on the policies.selkirk.ca page.

There are no changes to policies with this move. Only policies that have been submitted with changes and approved at EdCo will show changes. All others have been added to calendar as is.

- B *“Pursuant to the CIA Section 19(1)(e), and Board delegation document of March 22, 2016, Education Council has reviewed that Policy has been followed and recommends that the Selkirk College Board of Governors cancel the Advanced Interprofessional Diploma in Gerontology Program.”* **CARRIED**

Effective Date: May 2024

Discussion:

This program has had its Level 3 review completed. In this review the recommendation was to cancel this program. There are no students in the program. And feedback about the program was that it was too long.

Exploring other options for this program. Some thoughts were to make it into a micro-credential or maybe a longer certificate program.

**9 Reports**

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|----------|--|--------------------|
| <b>A</b> | VP Education Report ( <i>submitted</i> )   | <b>Information</b> |
| <b>B</b> | Systems Review Task Force report ( <i>submitted</i> )  | <b>Information</b> |
| <b>C</b> | Orientation Task Force ( <i>verbal</i> )<br>Working with Marketing on a new landing page for EdCo. The goal is to make EdCo more transparent and inviting. More updates to follow at the next meeting.   | <b>Information</b> |
| <b>D</b> | Education Council Bylaw Review Task Force ( <i>verbal</i> )<br>The draft copy of the EdCo Bylaws will be discussed at the next meeting. The parts that have had the most updates are the composition of the council section and the standing committees and task forces section. | <b>Information</b> |
| <b>E</b> | EdCo Chair Report ( <i>submitted</i> )   | <b>Information</b> |

**Adjournment**

**Next meeting May 14, 2024, at 4:30 pm in person on the Castlegar Campus in the Staff Lounge.**